



Sugati Publications Privacy Policy

We respect your privacy as a visitor to our website and as our customer. The following explains our privacy policy including the information we receive from you, how it is used, how it is safeguarded, and how to contact us if you have any concerns.

What information is collected

The following information is collected from our customers to process orders: Customer name (agency, organization or contact person); shipping and billing address; E-mail address; phone number (if given); and credit card information (if a credit card is used for payment).

How that information is used

This information is used to complete your order in accordance with your request, to contact you if we have questions about your order, and to send occasional notices (2-4x per year) regarding special offers and our products. If you receive a notice and you would like to be removed from our private mailing list, please notify us by e-mail and we will no longer send you further information about our products or special offers unless you request it.

Our commitment to the safety and security of your information

Your private ordering information is safely encrypted and protected by security password as well as Internet Firewall. This private data is never shared with any other sources for any reason except for aggregate data collection by Yahoo! Store as noted below.

This website is hosted by Yahoo! store. Yahoo! hosts the store pages, ordering system, and order data. Yahoo! automatically collects order information but may only use this information in the aggregate. However, if you accessed this website through Yahoo! Shopping, Yahoo! also automatically collects information about your shopping experience. Please see the [Yahoo! Privacy Policy](#) for more information.

For questions, contact us at: admin@sugatipublications.com or Sugati Publications P.O. Box 136 Oxford OH 45056, (513) 523-0197, ext. 4.

We value the trust that you have placed in our business and thank you for interest in our publications.